

**MARRIAGE AND FAMILY THERAPY SECTION  
MEETING MINUTES  
JULY 26, 2010**

**PRESENT:** Arlie Albrecht, Alice Hanson-Drew (excused at 9:59 a.m.), Bruce Kuehl, Ann Marie Starr

**EXCUSED:** None.

**STAFF:** Jeff Scanlan, Bureau Director; Colleen Baird, Legal Counsel; Kimberly Wood, Bureau Assistant; other DRL Staff

**GUESTS:** Linda Pellman, Wisconsin Association of Marriage and Family Therapy (WAMFT)

**CALL TO ORDER**

Ann Marie Starr, Chair, called the meeting to order at 9:08 a.m. A quorum of four (4) members was present.

**APPROVAL OF AGENDA**

- After Item “A” (open session) As a sub-topic of the item titled “Administrative Report”  
**ADD:**
  - Discussion of Renewal of Training Licenses

**MOTION:** Arlie Albrecht moved, seconded by Alice Hanson-Drew to approve the July 26, 2010 agenda as amended. Motion carried unanimously.

**ADMINISTRATIVE REPORT**

Jeff Scanlan informed the Section that the Radiography Examining Board has been assigned to his team in Board Services. Furthermore, he advised the Section that the Department will be licensing sign language interpreters, that massage will become a licensed profession and will be affiliated with the Medical Examining Board and that the Department will be credentialing Board Certified Behavioral Analysts (BCBAs).

Jeff Scanlan notified the Section that Gail Sumi, Bureau Director – Division of Board Services, has resigned. He stated that the Department has hired a number of attorneys in the Division of Enforcement. Jeff Scanlan noted that Kim Kluck is currently assisting Jim Polewski with the enforcement of the health profession cases. Finally, Jeff Scanlan informed the Section that Aaron Knautz has accepted a position in the Office of Education and Examinations and that Justin Tomer, Credentialing Specialist, has been assigned to handle the Section’s credential processing.

### **Discussion of Renewal of Training Licenses**

Aaron Knautz and Justin Tomer joined the Section in its discussion of the handling renewal of training licenses. Aaron Knautz indicated that there is a question of the Section's interpretation of the law surrounding the renewal of training licenses.

The Section worked to determine whether the training license would be subject to automatic four (4) year renewal, or if a training license holder should petition the Section for an extension of their training license for a period of time determined by the Section. Jeff Scanlan informed the Section that the provision in law that allows for renewal is concurrent across the Sections of the MPSW Joint Board. Aaron Knautz noted that the renewal of training licenses is an issue that is also being addressed by the Professional Counselor Section.

The Section determined that an application should be submitted by individuals requesting renewal of their training license, that the renewal application should require an applicant to outline their activities for the last four (4) years, and should require the requesting party to submit a plan for completion of their training requirements. The Section indicated that training license renewal applications should be sent to Arlie Albrecht for review in his position as the Section's credentialing liaison.

### **STATUS OF RULES AND STATUTES**

Jeff Scanlan updated the Section on the status of the psychometric testing rule. Bruce Kuehl inquired if the Psychology Examining Board (PEB) has reviewed the draft and was informed by Jeff Scanlan that the PEB has reviewed the Clearinghouse report and has made a motion to move the rule draft forward. He explained that Colleen Baird is currently working to respond to comments made by the Clearinghouse pertaining to the psychometric testing rule. Jeff Scanlan added that the psychometric testing draft is currently undergoing draft revisions and is subject to formatting changes, but noted that there were no changes to the overall content of the draft. The Section discussed the next steps in the rulemaking process. Colleen Baird reviewed some of the changes being made and outlined the responses being provided to the Clearinghouse relating to its comments on this rule draft.

Jeff Scanlan reported to the Section regarding the status of pursuit of amendments to MPSW 20 to make it a violation for license holders not to have a grievance procedure in place and making it unprofessional conduct for failing to report as outlined in s. 457.25 Wis. Stats. He indicated that a scope statement to amend MPSW 20 has been drafted and that the four (4) state analyses have been completed and that it is pending approval of Mary Jo Walsh, Chair of the Joint Board.

## APPROVAL OF MINUTES OF APRIL 13, 2010

### Amendments to the Minutes:

- Page 6 of the Minutes: Under the item titled “2009 Meeting of the Association of Marriage & Family Therapy Regulatory Boards (AMFTRB) – Submitted by Ann Starr, Chair MFT Section” corrected the second sentence in the second paragraph to read as: “She noted that some states require its supervisors to become an ~~AMFTRB~~ **AAMFT approved** supervisor...”

**MOTION:** Bruce Kuehl moved, seconded by Alice Hanson-Drew, to approve the minutes of April 13, 2010 as amended. Motion carried unanimously.

## SCREENING PROCESS FOR APPLICANTS WHO HAVE GRADUATED FROM MFT SECTION APPROVED PROGRAMS

The Section worked to develop a process for its review and approval of educational programs and to subsequently review the education of marriage and family therapy applicants that have graduated from a Section approved program.

Bruce Kuehl advised the Section that, in conversation with Aaron Knautz, he formulated a plan for approach to program approval. He explained that a program would be responsible for contacting the Section for approval and noted that the program would complete and submit form # 2238: Marriage and Family Therapist Curriculum Requirements, and would be required to submit their syllabi. Bruce Kuehl suggested that once the approval request and appropriate documentation is received the Department should send the information to the Section’s credentialing liaison so that they can form an opinion about the program. He indicated that the credentialing liaison would then submit any recommendations they may have with the program approval request to the Section for an approval determination. He stated that when a graduate of an approved program applies for a training license the educational grid submitted by the program could be compared against the educational grid completed by the applicant and that if all the information matches then the applicant’s education would be approved.

The Section discussed methods of addressing curriculum drift and faculty changes for programs that it will approve. Colleen Baird inquired if the Section was interested in establishing a timeframe for re-review of approved programs. The Section decided that its credentialing liaison should contact the program directors for any approved programs every two (2) years on odd numbered years (renewal years) to request information about changes to their program. The Section’s credentialing liaison would work with the Department’s credentialing specialist to draft and send correspondence to request updated information from approved programs. Colleen Baird recommended that once the Section nails down its program approval review process it should consider drafting a document outlining its approval process for posting to the Department website.

Bruce Kuehl noted in the Section has not yet approved the 2010 UW-Whitewater curriculum grid and made reference to action taken by the Section at its April meeting. Aaron Knautz distributed information relating to a request for approval of the UW Whitewater curriculum including correspondence from Don Norman and an updated copy of form # 2238 "Marriage and Family Therapist Curriculum Requirements" as submitted by UW Whitewater. The Section discussed the status of this approval and ultimately took the following action.

**MOTION:** Bruce Kuehl moved, seconded by Arlie Albrecht, to approve the UW-Whitewater 2010 academic grid as presented by Don Norman, UW-Whitewater on April 13, 2010, as satisfying the requirements for education for Marriage and Family Therapists. Motion carried unanimously.

*(Alice Hanson-Drew was excused at 9:59 a.m.)*

### **MFT SECTION DISCUSSION – REPEAL OF S. MPSW 1.09 OF THE WISCONSIN ADMINISTRATIVE CODE RELATED TO ALCOHOL AND DRUG COUNSELING**

The Section discussed the repeal of MPSW 1.09, Wis. Admin. Code, related to alcohol and drug counseling. Ann Marie Starr informed the Section that Secretary Jackson, Mary Jo Walsh and she will meet following the conclusion of the Section's meeting in an attempt to gain the support of the Department in the Joint Board's pursuit of repeal of MPSW 1.09, Wis. Admin. Code.

The Section discussed the MPSW Joint Board's decision for repeal of MPSW 1.09. Wis. Admin. Code and reviewed the reasoning behind this decision. The Section discussed confusion about the specialty credential related to an applicant's understanding of what education is adequate for the purposes of obtaining this credential. Ann Marie Starr indicated her understanding that the Joint Board wishes to eliminate the idea that its licensees can only treat addictive disorders if a specialty license has been obtained. She noted that the law states that the licensees of the Joint Board are qualified to assess, diagnose and treat addictive disorders. The Section discussed the requirements for obtaining the specialty license and communicated their concerns with the qualifications for obtaining this credential. The Section noted concerns that the AODA specialty credential affects the ability of mental health providers to treat and/or to receive reimbursement for addictive disorders.

During the course of Section discussion of this topic, Secretary Jackson joined the meeting in informal capacity to greet the members of the Section.

**MARRIAGE & FAMILY THERAPY SECTION DISCUSSION – INITIATIVE TO BRING DHS REGULATED PSYCHOTHERAPISTS (PURSUANT TO S. 457.02 (6) (B) 2, WIS. ADMIN. CODE AND CHAP. HFS 35, WIS. ADMIN. CODE) UNDER THE REGULATORY AUTHORITY OF THE MARRIAGE & FAMILY THERAPY, PROFESSIONAL COUNSELING AND SOCIAL WORK JOINT BOARD**

Ann Marie Starr reported to the Section regarding the options discussed by the Joint Board's Subcommittee for regulation of DHS authorized psychotherapists. She informed the Section that the Subcommittee formulated two regulatory options for DHS authorized psychotherapists. Ann Marie Starr indicated that the Joint Board would be presented with the following options at tomorrow's meeting: 1) to grandfather DHS authorized psychotherapists into one of the Section's current licensure structures granting the privileges of licensure without having to complete one of the Section's examinations or; 2) to create a generalist certification which would require the credential holder to practice with supervision under said certification.

The Section discussed the positive and negative aspects of the options developed by the Subcommittee. The Section made note of issues relating to the Joint Board's options for regulating DHS authorized psychotherapists including consideration of appropriate titles for the Subcommittee's proposed certification, who would regulate the certification, or the possible consequences of issuing a full license to an individual that may not have the appropriate degree or who has not completed an examination. Ann Marie Starr noted the opinions and ideas of the Section and indicated that she would keep this information in mind when working with the Subcommittee to develop a plan for MPSW Joint Board regulation of DHS authorized psychotherapists.

**AMFTRB MODEL FOR APPLICATION FOR LICENSURE THROUGH ENDORSEMENT – RECOMMENDATIONS FOR CHANGES TO JURISDICTIONAL LICENSURE CODE – DISCUSSION OF LICENSE PORTABILITY**

The Section reviewed the "AMFTRB Model Application for Licensure through Endorsement" to determine whether or not to pursue the changes outlined by the AMFTRB in this regard. The Section discussed whether changes to its licensure code would improve portability of licensure and worked to identify means of improving portability. The Section decided not to write new endorsement rules and determined that it will continue to rely on substantial equivalency determinations for endorsement applicants.

**SECTION DISCUSSION OF MPSW JOINT BOARD PLANNING ON BOARD GOALS FOR 2010**

1. **Amendment of Wis. Stat. 457.02 Regarding Repeal of Provisions Which Restrict Board License Holders from Providing Treatment of Substance Abuse and Substance Use Disorders**

The Section discussed this topic earlier in its meeting.

**2. Create Supervisory Guidelines and Address Disparity of Supervisor Regulations Across Regulations of the 3 Professions of the MPSW Joint Board**

Bruce Kuehl reported to the Section on the work of the Joint Board Subcommittee that is working to address supervisory regulations across the three (3) professions of the Board. He informed the Section that the resignation of Evelyn Pumphrey, Professional Counselor (PC) Section, has left the Subcommittee without a PC representative and indicated that a new representative will need to be selected by that Section.

The Section discussed a chart being compiled by George Kamps for review at the Joint Board meeting that compares the supervisory regulations of each Section of the Joint Board. The Section discussed the areas of supervision that vary between the Joint Board's Sections and explored areas where changes could be made. The Section explored possible changes to the supervisory application forms for each of the Sections. Section discussion of proactive measures to better inform applicants of the supervisory regulations prior to receiving supervision ensued. Bruce Kuehl requested the distribution of the supervision application forms for each of the three Sections at tomorrow's Joint Board meeting.

**3. DHS Mental Health Provider Status Letter Holders – Discussion on What Actions Should Be Taken by MPSW Joint Board in Terms of Recognizing Unlicensed DHS-Recognized Mental Health Providers**

The Section discussed this topic earlier in this meeting.

**AMFTRB REPORT – REPORT ON AMFTRB ANNUAL MEETING  
ANN MARIE STARR**

The Section noted that they received a report from Ann Marie Starr regarding the 2009 AMFTRB Annual meeting at the last Section meeting. The Section did request, however that a member of the Section be designated to attend the 2010 AMFTRB Annual meeting (9/22-23/2010) and the AAMFT Annual (9/22-26/2010) in Atlanta, GA.

**MOTION:** Bruce Kuehl moved, seconded by Arlie Albrecht, to authorize Ann Marie Starr as the Section's delegate to attend the American Association for Marriage and Family Therapy (AAMFT) Annual Meeting, September 22-26, 2010, in conjunction with the Association of Marital and Family Therapy Regulatory Board (AMFTRB) Annual Meeting September 22-23, 2010 in Atlanta, GA. Motion carried unanimously.

**COALITION REPORT – BRUCE KUEHL**

Bruce Kuehl indicated that he had nothing to report.

## **WAMFT REPORT – ARLIE ALBRECHT**

Arlie Albrecht reported that Robert Marrs, President – Wisconsin Association for Marriage and Family Therapy, has made a request to convene with representatives of the Wisconsin Counseling Association and the Wisconsin Chapter of the National Association of Social Workers in order to address supervision regulation for the professions under regulation of the MPSW Joint Board. Additionally, Arlie Albrecht noted that Bruce Kuehl was a presenter at the Annual WAMFT conference.

### **CLOSED SESSION**

**MOTION:** Bruce Kuehl moved, seconded by Arlie Albrecht, to convene to closed session pursuant to Wisconsin State statutes 19.85(1)(a)(b)(f) and (g), to review applications, deliberate on proposed stipulations, deliberate on administrative warning; deliberate on hearings or appearances for denial of applications; review monitoring cases; review DOE cases, and consult with legal counsel. Roll Call Vote: Arlie Albrecht-yes; Bruce Kuehl-yes; Ann Marie Starr-yes. Motion carried unanimously.

The Board convened into Closed Session at 2:24 p.m.

### **RECONVENE TO OPEN SESSION**

**MOTION:** Arlie Albrecht moved, seconded by Bruce Kuehl, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 3:40 p.m.

### **VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION IF VOTING IS APPROPRIATE**

#### **DIVISION OF ENFORCEMENT CASE STATUS & REQUEST FOR CASE CLOSURES**

##### **09 MFT 009**

**MOTION:** Ann Marie Starr moved, seconded by Bruce Kuehl, to close case 09 MFT 009 for insufficient evidence. Motion carried unanimously.

**APPLICATION REVIEWS**  
**MFT FILE REVIEW 7/26/2010**

**EDUCATION**

Sonia Wichmann – *approved*

**SUPERVISION**

Dale Moe – *approved*

**RECIPROCITY**

Allie Miller – *approved*

Elissa Achten – *approved*

**MOTION:** Bruce Kuehl moved, seconded by Arlie Albrecht, to approve the applications approved, deny the applications denied, and to request further information on applications where needed. Motion carried unanimously.

**ADJOURNMENT**

**MOTION:** Bruce Kuehl moved, seconded by Arlie Albrecht, to adjourn. Motion carried unanimously.

The meeting adjourned at 3:41 p.m.